Dear Principal,

I am writing to express my enthusiasm for the English Teacher position at CKY Primary School. With a Bachelor’s degree in English and Africaans from the University of South Africa and currently pursuing an honour in education at a university in South Africa (Stadio), specializing in Inclusive Learning. I am well-prepared to support the school’s commitment to providing high-quality education and fostering a dynamic learning environment.

I am native English speaker, I am well-travelled and have excellent cultural awareness who can teach students the core skills of English, as well as developing the specific skills of language, pronunciation and grammar to name just a few, just as your school requires of its teachers, they are what I have practiced and studied.

I think I could be a great asset to your school as I tick all the boxes for your requirements. I love a great challenge and have a “can-do” attitude towards teaching and life itself. I am passionate and energetic, a great communicator and have been teaching English to children (ages 7-13) in my local town for more than 3 years.

I have been working as an English teacher at Monkey Tree English Learning Centre in Hong Kong, where I have since embraced and enjoyed the Hong Kong culture and lifestyle. I hold proficiency in both written and spoken English and Africaans, which allows me to effectively communicate with students, parents, and colleagues.

My academic background and working experiences have equipped me with the skills to design curricula that integrate cultural awareness, critical thinking, and digital literacy. I have a strong command of educational technologies and can adapt teaching materials to meet the diverse needs of students. Additionally, I am familiar with all Microsoft Office software, which enables me to efficiently handle various tasks such as creating lesson plans, managing student data, and preparing teaching materials.

I am particularly drawn to CKY Primary School’s emphasis on fostering a supportive and engaging learning environment. Furthermore, I hope to be part of a school that prioritizes students’ needs and is patient in helping students achieve their potential. I am passionate about creating a supportive classroom environment where students feel valued and encouraged to explore diverse perspectives. I am eager to contribute to CKY Primary School’s vision of developing students who are not only academically excellent but also socially responsible.

I am available to start work in [suggest your availability] and am excited about the opportunity to contribute to CKY Primary School’s educational community.

Thank you for considering my application. I would welcome the opportunity to discuss how my qualifications and passion for education align with your vision. Please find my resume attached, and feel free to contact me at +852 6466 9650 or MARKHAM863@GMAIL.COM.

Sincerely,

Mark James Hammill